

Memorandum

Office of the Dean

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To: LA&PS Faculty Members
Cc: David Cuff, Director, Strategic Research & Partnerships
From: Ravi de Costa, Associate Dean, Research and Graduate Studies
Date: January 20, 2021
Subject: VPRI Grant Clinic 2021 Internal Faculty Submission Process

LA&PS Grant Clinic Submission Instructions

The Faculty of LA&PS is accepting applications for the 2021 VPRI Grant Clinic.

The Grant Clinic is offering two Streams, one for applicants submitting new applications and one for applicants resubmitting previously unfunded applications.

Eligibility and Time Commitments

Applicants should be able to commit to a steady grant development process throughout May, June and July 2021. While the schedule will be tailored to an individual's commitments, this program is for applicants who can dedicate time to write and develop through May to July to meet writing deadlines.

In addition, Faculty Members should meet **at least one** of the following criteria:

- Have never held a SSHRC Insight Grant, NSERC Discovery Grant or CIHR Project Grant.
- In the past 3 years, have not held a SSHRC Insight Grant, NSERC Discovery Grant or CIHR Project Grant.
- First career application for a Tri-Agency grant.

The Grant Clinic is a VPRI program and Faculties are managing this call for applications. This program does not replace the supports provided by the LA&PS Research Office. All program participants will need to coordinate submissions, including ORS checklists, with support staff in the LA&PS Research Office. All Grant Clinic participants will have access to full application review support at the Faculty level. Applicants selected to participate in the Grant Clinic will be referred to a LA&PS Research Office support person when they are notified of their selection.

For the New Submission Stream, applicants should submit as one file (word or PDF) the following materials, organized as follows:



1. A maximum 5-page CV that highlights recent publications / scholarly activities, student training and prior research grants (external and internal).
2. A list of 4 suggested external reviewers.
3. A maximum 2 page proposal, organized under the following headings:
 - a. Research question or scope of the problem.
 - b. Motivation and justification, with brief literature review.
 - c. Research objectives and expected outcomes.
 - d. Research methodology.
 - e. Research originality, significance and impact.
 - f. Excellence of the applicant and/or research team.
4. List of references cited in the proposal.

For the Resubmission Stream, applicants should submit as one file (word or PDF) the following materials, organized as follows:

1. The previously submitted grant application.
2. A copy of your CV.
3. The rankings/ scores for the application that you received from the Agency.
4. A list of 4 external reviewers.

Submission instructions:

Applications will be submitted by mach form at this link:

<https://laps.apps01.yorku.ca/machform/view.php?id=1019219>

Review timelines:

Applications will be reviewed by the Associate Dean, Research & Graduate Studies. Please note that there are different internal deadlines depending on the stream.

New Applicant Stream Submissions are due **February 22, 2021, 4PM**. Applicants in this stream will be notified in Mid-March.

Resubmission Stream Submissions are due **April 15, 2021, 4PM**. Applicants in this stream will be notified at the end of April.

If there are questions about the internal process for this opportunity, please contact lapsrsc@yorku.ca.